

Holloway Cook Associates Ltd is an industrial and commercial roofing company based in The Baltic Triangle area of Liverpool. We are a small company where every employee's contribution is valued. Our ethos is that it should be a pleasure to come to work and we make every effort to meet this aspiration.

We aim to be an equal opportunities employer and welcome applications from all sections of society.

New Job Opportunity:

Holloway Cook are looking to recruit a Trainee Estimator to operate from our Liverpool office.

Hours of work: Monday to Friday 8.00am – 5.00pm or as required by current workload.

Job role:

The successful candidate will have strong organizational skills and will assist in the production of estimates, tenders and reports. Other responsibilities will include assisting in the procurement and purchasing of materials and plant for delivery to sites. You will report directly to the Commercial Manager and work closely with the Contracts Managers and Administration Team to successfully deliver a range of projects.

Experience:

Experience in construction would be an advantage but not a requirement.

Essential skills:

Excellent communication skills. Proficient in the use of Microsoft Word and Excel and an ability to understand technical construction information.

Salary:

Commensurate with knowledge and experience circa £22,000.00

Benefits:

Private health insurance after 6 months service

Company pension scheme

City Centre based offices

Opportunity for personal and professional growth

Interested candidates may send their CV to administration@hollowaycook.com